

## NOTICE

**Municipal Services Committee**  
Regular Meeting  
Tuesday, October 26<sup>th</sup>, 2021 at 5:00 pm

Meeting will be held in person at the City Hall, 31 S Madison St Evansville, WI. Public may also attend virtually at [meet.google.com/wje-xuct-mbr](https://meet.google.com/wje-xuct-mbr), or by teleconference at +1 (315)-801-9407 then enter conference pin: 863 831 330#

## MINUTES

1. **Call meeting to order:** 5:00 pm
2. **Roll call.** Committee Chair Jim Brooks, Alderman Gene Lewis, Alderman Ben Ladick, Chad Renly, Donna Hammett, Amy Wanek, Kerry Lindroth, Dale Roberts, Brian Berquist, Jason Sergeant, Bill Lathrop, William Wassing.
3. **Civility Reminder**
4. **Motion to approve the agenda as presented.** Ladick/Lewis 3-0 Motion Carries
5. **Motion to waive the reading and approve the minutes as printed from the September 28<sup>th</sup>, 2021 regular Municipal Services Committee meeting.** Ladick/Lewis 3-0 Motion Carries
6. **Citizen appearances other than agenda items.**
  - None
7. **Review of sanitary sewer billing adjustments. (Jan, Apr, Jul, Oct)**
  - a. **Discussion and possible motion for additional sewer credit for account 19-2420-00:** Account was looked at and it was determined that customer could get 2 more months of sewer credit at the amount \$58.50. Motion to approve Sewer Credit of \$58.50, Ladick/Lewis 3-0.
8. **Director's Report**
  - a. **Parks and Recreation Report**

Mowing has been on going. Duck pond is almost done, the creek wall is done, and the foundation for the Duck house has been poured. The knee-high wall for the 2<sup>nd</sup> bridge is done. New table top is done and the benches are almost done. Remaining are the interior and exterior 2<sup>nd</sup> duck pond walls.  
October 28, 2021 the bathrooms will be closed for the season.
  - b. **AMI Project (Placeholder)**
    - (1) **Current AMI count remaining- Elec: 0 Water: 231**

Still waiting for water meters and control units that were ordered, hoping by the end of the year we will have them.

**c. Lake Leota Dam Repair Update (Placeholder)**

The state has the application, so we are waiting for the state at this point.

**d. Local Roads Improvement Program (LRIP)**

Chad has a committee meeting with Rock County on Oct 27<sup>th</sup>, they will be discussing and rating the submitted projects that are up for funding. We have submitted the application for the Brown School Rd overlay project.

**e. Baker Manufacturing**

Baker Manufacturing had an issue with their payables a few months ago, Hammett sends emailed bills to Baker's account manager and they then get paper bills in the mail. Back in June they did not get the paper bills and missed payments that month. They have a new account payable person that didn't understand the bills and paid a different amount that was due for several months, leaving balances on the accounts. The account manager wanted us to write-off the late charges and the balances, not understanding that not all the balances were late charge. Renly and Wanek talked to the account manager and straighten this out with her. Baker will be clear up the balances with the next billing statements in November. They may or may not file a complaint with the PSC about the late fees.

**f. Municipal Services building expansion progress report.**

Excavation has started...they discovered a valley that was used as a dump site and assume it was from when the original building was built. They have been running 8-10ft deep and are continuing to bring up organic material. It is a clear line that comes from the building that gets deeper as it meets in the middle. The middle part is where the center foundation piece has to be, they had a soil analysis come out and he recommend that they remove 60ft and 8-10ft deep of this fill. The outer west wall and the center pier is going to need additional excavation and back fill, this will cost about \$13,000. Renly asked them to have the black soil set aside for city use, this will save us some money. If they get deeper than that with the natural soil, they will use a low PSI concrete to distribute the weight. Renly had two change orders in this box at this time. Sergeant asked if there was a contingency written in, Renly stated that he believed there was, but would have to double check on that. Renly stated that at this time we are a few thousand dollars over budget.

**g. Charter / Spectrum Communications pole attachment agreement update**

Update: Just got back the agreement from Charter's attorneys, there was some language changes. Renly is making a few comments and will send it to the City's attorney to look at and get back to Charter.

**9. City Engineer Report**

**a. Sub-division / Development Update**

Lot 15 the very southern end of town just got DNR approval last week, they need to get the development agreement signed. This project should be starting with a week. The project is only 600/700 feet.

Next project is 1<sup>st</sup> addition Westfield Meadows, this Porter Rd to almost the creek.

They have their permits also, but do not have the development agreement yet and will not start until spring.

Next is Settlers Grove west of the pond, N Porter Rd, they are still working on permits and development agreement there is no time line to this project yet.

**b. Inflow and Infiltration Study (Placeholder)**

No Update

**c. Water Quality (Placeholder)**

Renly had the first round of test results, he and Berquist will keep moving with this and report back findings. Letter was sent out to residents that comments on the PSC website to log their complaint on our website.

**d. Roadway construction & other project updates. (Placeholder)**

- **First & Second St Projects**

Roads were paved last week by the deadline. Now working on clean up

- **Sidewalks**

Will be some additional sidewalk work done by same crew out by the dog park.

**10. Administrative Staff's Report**

**a. West Side Park Progress (Placeholder)**

Thursday October 28, 2021 at 6:00 pm Creekside Place, MSA has put together a few concepts for the public to review and will be taking comments from the public.

Baker Street are about half through their interviews and their analysis.

Sergeant had a resident bring to his attention how hard it is to get from the east side of town to the west side, Sergeant will be working with Berquist and Renly on this.

Council approved the contract for the new Community Development Director and she will be starting on November 1, 2021.

**11. WPPI**

**a. Amy Wanek – ESR Report**

A Check was given the Building and Grounds Director of the Evansville School district. \$8500 was given for the lighting project at the Intermediate School. Wanek is on a working on press release.

The office of Energy Intervention is doing another round of grants, Wanek will be getting the information out to Key Accounts about this grant once she has the needed information.

Hammett will be sending out the Choose Renewable insert in the next billing.

**b. WPPI 5 Yr. Business Plan**

**WPPI Board meeting: Key Points**

- Focusing on Supply and Cost
- Publicizing being carbon net zero by 2050 which matches the states goals.
- Working on a plan to deal with customer solar as it becomes more mainstream, new methods will be need for interconnection and having the ability to provide next level customer service, which includes, as communities get more and more applications, to the point where utilities can't handle the applications coming in, they are looking to develop a web based solar applications, where customers can go online to fill out and we can process the applications online.
- Will be working on various strategies for EV charging and load shifting. This is going to be very important within the next 10 years. WPPI is projecting on average 14 megawatts of new load for EV charging in the next 8 years. They are also looking for ways to accelerate that adoption curve through promotion of electrification.
- On the Finance side, still working on ways to optimize debit, looking at refinancing options. Net revenues have remained stable.

**c. Upcoming Meetings**

- **October 27<sup>th</sup> Finance & Audit Committee**
- **October 28<sup>th</sup> Executive Committee**

November 3 at WPPI is holding a virtual orientation.

WPPI hosts this training every 6 months it would be better to be able to attend this in person.

Feb 25-March 1 Legislative Rally in DC.

**12. Old Business**

WPPI Funds review: \$13,122.66 left in our Customer Service & Branding fund and \$1000.00 in Econ Development. We need to save out money the National Theater and Customer Rebate. Brooks stated the \$10,000.00 could go towards the Christmas lights  
There could be some money towards the Green Team at the school.  
Christmas lights: 1000.00 Econ Development, \$9000.00 from Branding  
Remaining balance will go to the Green Team, National Theater and Customer Rebates. A motion will be made at the December meeting.

**13. New Business:**

Ever lite Solar has been knocking doors, telling residents what a great deal they could get because they are working with their local utility, Evansville Water & Light, to meet a state mandate of 10% solar by the end of the year.

This is not completely turn, they are calling the utility to ask for usage, therefore working with the utility, but the statement about the state mandate is untrue.

Brooks has asked Renly and Wanek to work on a press release in the paper, to get the correct information to residents.

**14. Upcoming Meeting Date, November 30<sup>th</sup>, 2021 at 5:00 pm**

**15. Adjourn:** Motion to Adjourn, Ladick/Lewis 3-0 5:56 pm

James Brooks, Committee Chair.